



PEOPLE FOR PEOPLE

## **Nondiscrimination and Accessibility Notice**

### **Discrimination is Against the Law**

People For People complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin (including limited English proficiency and primary language), sex (consistent with the scope of sex discrimination described at 45 CFR § 92.101(a)(2)), age, disability, or any combination thereof.

People For People does not exclude individuals from benefits, services, or treat them less favorably because of race, color, national origin, age, disability, or sex.

People For People:

- Provides people with disabilities reasonable modifications and free appropriate auxiliary aids and services to assure effective communication, such as:
  - Qualified sign language interpreters.
  - Written information in other formats (large print, audio, accessible electronic formats, other formats).
  - Provides free language assistance services to people whose primary language is not English, which may include:
    - Qualified interpreters.
    - Information written in other languages.

If you need reasonable modifications, appropriate auxiliary aids and services, or language assistance services, contact the People For People HR - Civil Rights Coordinator.

**U.S. Mail:**

People For People  
Attn: HR - Civil Rights Coordinator  
302 West Lincoln, Yakima, WA 98902

**Phone/Language Line:**

(509) 248-6726

**Email:**

[hr@pfp.org](mailto:hr@pfp.org)

**Fax:**

(509) 457-7897  
Attn: HR -Civil Rights Coordinator

**TTY:**

TTY 711

If you believe that People For People has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with People For People.

A complaint form (English or Spanish versions) is available at People For People's website. The complaint may be filed with People For People's HR – Civil Rights Coordinator.

**Website:** <https://mypfp.org/policies/#nd1557/>

People For People encourages all complainants to certify all mail that is sent through the U.S. Postal Service, and/or ensure that all written correspondence can be easily tracked. For complaints originally submitted by facsimile, an original signed copy of the complaint must be mailed to People For People's Human Resource Representative as soon as possible, but no later than 90 days from the date the complainant became aware of the incident.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services  
200 Independence Avenue, SW  
Room 509F, HHH Building  
Washington, D.C. 20201  
1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

This notice is available at People For People's website: <https://www.mypfp.org>.